CHIJ ST. THERESA'S CONVENT

Secondary 2 to 5 Students (2027 Cohort)

Purchase Guide for Textbooks and Stationery

(I) Online Order	1	Login to Pacific Bookstores Website - *https://www.pacificbookstores.com* - Online order is not applicable to student who is under the MOE/School-based Financial Assistance Scheme (FAS) as she has to produce the letter of approval issued by the school during self-collection in the school
2 purchase options: - Home delivery service - Self-collection at the school	2	Online order start date: 6 Nov 2026, 9.00am
	3	Last day for online order: 12 Dec 2026, 6.00pm
	4	Home Delivery Dates: As shown on the online website
(a) Home Delivery Service	5	Local delivery charge of $15.80 (inclusive of GST) per location
	6	Delivery Date and Time - To be selected when placing orders online
(b) Self-Collection at the School	7	Self-Collection Date and Time - To be selected when placing orders online
Mode of Payment	8	Debit Cards and Credit Cards; PayNow (QR code) - Applicable for online order regardless of whether you have opted for Home Delivery or Self-Collection
Online Customer Service	9	Tel No. - 6929 8012 (Mondays to Fridays, 9.00am to 5.00pm excluding eve of Public Holidays) Email - sales@pacificbookstores.com

(II) Non-Online Order	1	Purchases to be ordered and paid directly at the School Bookshop is strictly **by e-appointment only** - Refer to para on "How to Book an Appointment" (same booking app as the school's uniform supplier) - Refer to para on "Bookshop Dates and Time" for details
- Purchases made directly at the school	2	Student who is under MOE/School-based Financial Assistance Scheme (FAS) - Order and collect directly at the school bookshop - Must produce the letter of approval issued by the school - Refer to para on "How to Book an Appointment" (same booking app as the school's uniform supplier) - Refer to para on "Bookshop Dates and Time" for details Note If you wish to pre-order your textbooks and stationery, please note the FAS Access Code M3CSTC263H6FYD and click on the pre-order guidelines. You have to make an e-Appointment to self-collect the items from the school as you must produce the letter of FAS approval. Please refer to para on "How to Book an Appointment".
Mode of Payment	3	Cash, PayNow (Scan & Pay), NTUC Care (Back-to-School)
	4	Not applicable to student who is under MOE/School-based FAS (must produce the letter of approval issued by the school)
Contact Details	5	Tel No. - 9048 2460 (WhatsApp) (Weekdays, 9.00am to 3.00pm) / 6929 8012 (Customer Service) Email - sales@pacificbookstores.com

(III) How to Book an Appointment	1	Via *https://www.picktime.com/home/chijstc2026*
	2	Select the date and time slot
	3	Fill in the details required and submit your request
	4	You will receive an email notification to confirm your appointment

(IV) Bookshop Dates and Time	1	Nov 2026: 25, 26 and 27 Dec 2026: 1 , 2, 3, 8, 9, 14, 23, 28 and 29
	2	Open: Mondays to Fridays, 9.00am to 3.00pm (ends at 4.00pm on 23, 28 and 29 Dec 2026) Closed: Saturdays, Sundays & Public Holidays

(V) Exchange of Books and Stationery	1	Book an appointment if you wish to have the exchange done in Nov/Dec 2026
	2	Exchange of books & stationery can also be done in Jan 2027
	3	Must produce the original receipt for the exchange of books & stationery
	4	Items to be exchanged must be in good condition Book/any other item with name written on it will not be accepted for exchange